

# Sam Glenn Rider and AV requirements:

Any questions, please contact Sam's office at [Contact@SamGlenn.com](mailto:Contact@SamGlenn.com) - We are happy to assist.

The following is a check list

- \_\_\_\_\_ **1.** Please Provide TIME with Sam's office of official Sound-check – Sam needs about 5 minutes to test the sound.
- \_\_\_\_\_ **2. A/V Needs: Sam Prefers a “Handheld” Microphone**  
**(NO LAPELS OR HEADSETS)**
- \_\_\_\_\_ **3. (2) Bottles of Water** for Sam to drink during program—they do not have to be cold.
- \_\_\_\_\_ **4. (1) 8-Foot Table** in the back of room or right outside the meeting venue for Sam's book signing, training materials and give aways. Please have table ready for Sam to set up at time of sound-check.
- \_\_\_\_\_ **5. VIDEO: If you plan to video tape, please contact our office.**  
**In order to video tape, you will need to sign a release form that states**
  1. Sam will get a copy no more than 10 days after then event.
  2. The video will not to be put online – Youtube or other.
  3. The video will not sold for profit.
  4. The video is for your internal use only.

**Any questions, please contact Sam Glenn's Office**

**– We Are Always Happy Happy Happy To Help!**